

FREE COMPUTER CLASSES FOR ADULTS OFFERED TO NON-PROFIT ORGANIZATIONS



Sign up now for a free eight week session - *The Digital Community* - offered by the South East Regional Adult Learning Board in partnership with the Volunteer Centre of Southeastern New Brunswick Inc.

Topics covered in this session will include:

Facebook

Twitter

Linked-in

Introduction to Blogs

Google Maps

(This is the second of a series of training sessions and depending on participant's interests, needs, and skill level, this curriculum may be modified and access to computers can be arranged for the training).

Facilitator: Jeremie Landry, Open Doors.

This next - *The Digital Community* - free training will start on November 23rd – December 21st & continue on January 11th to January 25th from 1:00 pm to 4:00 pm for eight {8} weeks and will be held at the Community Peace Centre – 22 Church Street, Central United Church Boardroom {Take Elevator to Level OR}. **Note: The session will be limited to ten {10} participants and a minimum of five {5} participants will be needed to proceed with the session.*

If you are interested in attending this free training opportunity please fill out the contact information below on or before November 9, 2017 to receive confirmation including additional information. ***E-mail Debbi LeBlanc, Volunteer Coordinator, Volunteer Centre of Southeastern New Brunswick Inc. - mctnvol@nbnet.nb.ca**

.../

Contact Information for attending - The Digital Community - starting November 23rd.


*Agency/Organization: _____

*Participant: _____

*E-mail: _____

*Telephone: _____

We have also compiled a list of possible training sessions for other upcoming 8 session workshop below- please check off any sessions that you would be interested in attending. Due to the limited availability of the instructor we cannot offer all these topics in the upcoming workshop, however, they may be offered in future workshops. The workshop will be designed to meet the most pressing needs identified within the respondent's responses.

<i>POSSIBLE UPCOMING TRAINING SESSIONS: *Please check other sessions that you would be interested in attending.</i>	Check Box 
Basic use of Facebook (time est. 2 sessions)	
Facebook Events, Groups, and Pages (time est. 1 session)	
Using Google Maps for Direction, and Accessing Street View (time est. 1 session)	
Accessing Bus Routes in Google maps (time est. 20 min)	
Using Google Maps to navigate in the wilderness (time est. 1 session)	
Introduction to Twitter (time est. 1 to 2 Sessions)	
Avoiding Viruses, Scams and Using Antiviruses (time est. 1 Session)	
More advanced troubleshooting for Viruses (time est. 1 Session)	
Folder Management (time est. 1 Session)	
Online Shopping (time est. 1-2 Sessions)	
Intro to Digital Cameras (time est. 1 Session)	
Making and Purchasing Business Cards With Vista Print (time est. 1 session)	
LinkedIn (time est. 1 to 2 Sessions)	
Skype (time est. 1 to 2 Sessions)	
Posting Ads on Kijji (time est. 1.5 hours)	
Pinterest (time est. 1 to 2 Sessions)	
Keyboard Shortcuts and other tricks to increase productivity (time est. 1 sessions)	
How create a YouTube account and upload videos (1 Session)	
Introduction to Blogs (time est. 1-2 sessions)	
MS Office Word (time est. 3-4 Sessions)	
MS Office Excel (time est. 2-4 Sessions)	
MS Office PowerPoint (time est. 2-3 Sessions)	
Are there other topics that interest you?	

